



तंत्रशिक्षण संचालनालय, महाराष्ट्र राज्य  
३, महापालिका मार्ग पत्र पेटी क्रमांक १९६७, मुंबई ४०० ००१.  
दूरध्वनी - २२६१७९६९, फॅक्स - २२६९०००७

E-mail : desk१८@dtmaharashtra.gov.in Internet : www.dtmaharashtra.gov.in

ईमेल / स्पीड पोस्टद्वारे

क्रमांक : १८/तशिसं/ईबीसी/डीबीटी/२०१९/१२२

दिनांक : १३/०३/२०१९

प्रति,  
सहसंचालक,  
तंत्रशिक्षण विभागीय कार्यालय,  
मुंबई/पुणे/नाशिक/औरंगाबाद/अमरावती/नागपूर.

विषय - विद्यार्थ्यांना शिष्यवृत्ती योजनांचा दुसऱ्या हप्त्याचा लाभ देण्यासाठीच्या कार्यवाहीबाबत...

- संदर्भ - १. शिष्यवृत्तीच्या दुसऱ्या हप्त्यासाठी प्राप्त मार्गदर्शक तत्वे ( Second Term Scrutiny Workflow Guidelines )
२. दि. २८/०२/२०१९ रोजी झालेल्या डी.बी.टी. आढावा बैठकीचे इतिवृत्त.

सन २०१८-१९ या शैक्षणिक वर्षातील डी.बी.टी. पोर्टलवर शिष्यवृत्तीसाठी अर्ज भरलेल्या व मंजूर झालेल्या विद्यार्थ्यांना दुसऱ्या हप्त्याचा लाभ देण्याकरिता विद्यार्थ्यांची यादी संस्थेच्या Clerk लॉगिनमध्ये Scrutiny अंतर्गत Second Installment अंतर्गत उपलब्ध करून दिली आहे. महाऑनलाईन कडून सोबत जोडलेली तपासणीबाबतची मार्गदर्शक तत्वे ( Second Term Scrutiny Workflow Guidelines ) सर्व संस्थांना ईमेलद्वारे पाठविण्यात आलेली आहेत.

तरी सर्व विभागीय कार्यालयांनी आपल्या अखत्यारित येत असलेल्या सर्व संस्थांना कळविण्यात यावे की, दुसऱ्या हप्त्यासाठी संस्थेच्या लॉगिनमध्ये प्राप्त झालेल्या विद्यार्थ्यांच्या अर्जावर मार्गदर्शक तत्वानुसार ऑनलाईनरित्या Clerk व Principal Login द्वारे उपस्थितीचा अहवाल सादर करून अर्ज योजनेच्या दुसऱ्या हप्त्याच्या लाभाकरिता पुढील कार्यवाहीसाठी लवकरांत लवकर पाठविण्यात यावे.

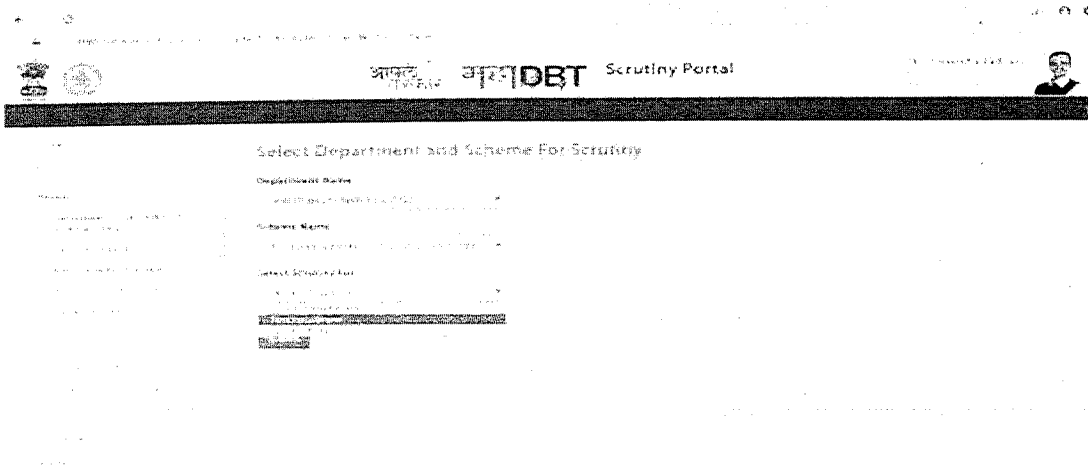
( डॉ. अभय वाघ. )

संचालक,

तंत्रशिक्षण-संचालनालय, म. रा. मुंबई.

## Second Term Scrutiny Workflow Guidelines

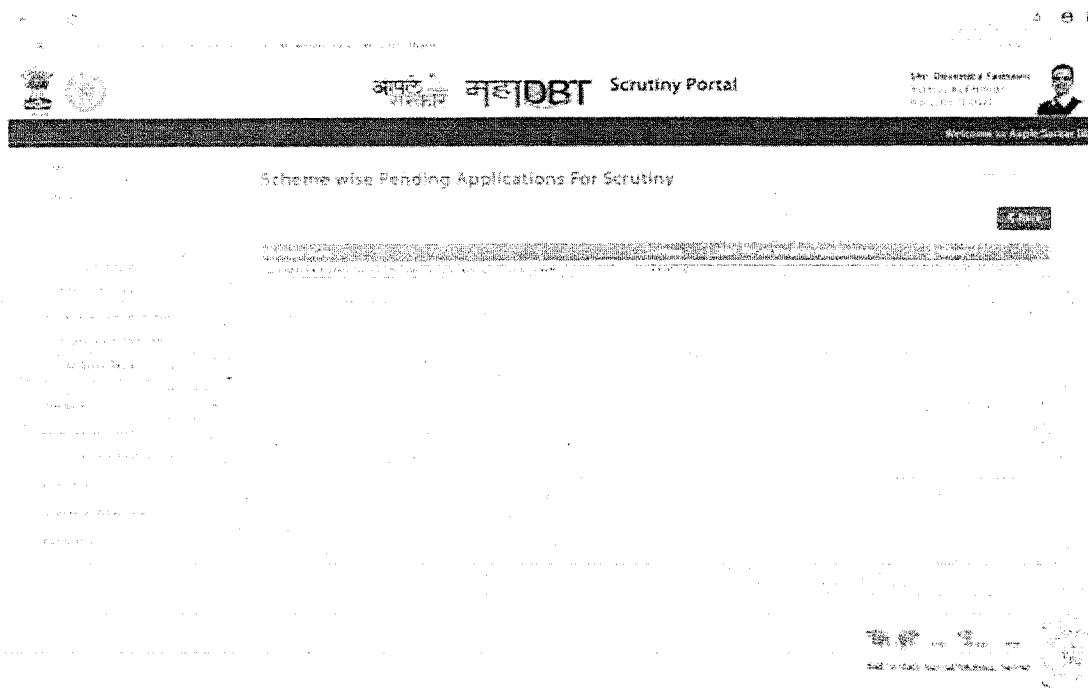
Step 1 – After logged into the portal Click on scrutiny menu and Please choose Department Schemes and Installment option



Under Select Scrutiny, two options will be displayed –  
 a) First Installment b) Second Installment.

Please select second installment to get the list of 2<sup>nd</sup> Term application for the scrutiny.  
 After click on submit you will find total pending application count for scrutiny.

**Note - Those applications will be available for 2<sup>nd</sup> Term scrutiny whose 1<sup>st</sup> installment has been disbursed.**



Step 2 - After click on 'View applications' button, pending application list will be displayed for scrutiny.



Pending Applications

Step 2 column header here to go to that column

Sl. No.	Applicant Name	Category	Gender	Age	Education	College Name	College Address	Post Name	Post Category	Post Status
1814044181000141	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA
1814044181000142	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA
1814044181000143	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA
1814044181000144	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA
1814044181000145	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA
1814044181000146	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA
1814044181000147	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA
1814044181000148	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA
1814044181000149	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA
1814044181000150	Prakash K	Male	Male	25	B.Tech	1111, Kumbhar, Tal. Thane	1111, Kumbhar, Tal. Thane	Post 215.01. Diploma in Engineering (Mechanical) - Computer Technology	Regular	NA

# College Clerk Scrutiny Screen

Steps 3 – Clerk has to scrutiny the application and fill student attendance and forward the application to principal for further approval

आपले सरकार महाDBT Scrutiny Portal

Dr. Tejaswini Patil

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**Application Details**

<p><b>Department Name:</b> <input type="text" value="Government of Maharashtra"/></p> <p><b>Examine Name:</b> <input type="text" value="B.A. Political Science"/></p> <p><b>Application No:</b> <input type="text" value="123456789"/></p> <p><b>Profile Type:</b> <input type="text" value="Regular"/></p>																								
<p><b>Personal Details</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;"><b>Student Name:</b> <input type="text" value="Ravi Kumar"/></td> <td style="width: 25%;"><b>Month of Birth:</b> <input type="text" value="02/2002"/></td> <td style="width: 25%;"><b>Grade:</b> <input type="text" value="B.A. Political Science"/></td> <td style="width: 25%;"><b>Date of Birth:</b> <input type="text" value="24/02/2002"/></td> </tr> <tr> <td><b>Section:</b> <input type="text" value="MBA"/></td> <td><b>Age:</b> <input type="text" value="20"/></td> <td><b>Religion:</b> <input type="text" value="Hindu"/></td> <td><b>Marital Status:</b> <input type="text" value="Single"/></td> </tr> </table>		<b>Student Name:</b> <input type="text" value="Ravi Kumar"/>	<b>Month of Birth:</b> <input type="text" value="02/2002"/>	<b>Grade:</b> <input type="text" value="B.A. Political Science"/>	<b>Date of Birth:</b> <input type="text" value="24/02/2002"/>	<b>Section:</b> <input type="text" value="MBA"/>	<b>Age:</b> <input type="text" value="20"/>	<b>Religion:</b> <input type="text" value="Hindu"/>	<b>Marital Status:</b> <input type="text" value="Single"/>	<p><b>Documents Name</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>Document Name</b></td> <td style="width: 20%;"><b>Action</b></td> </tr> <tr> <td>10th Marksheet</td> <td><input type="button" value="View"/></td> </tr> <tr> <td>12th Marksheet</td> <td><input type="button" value="View"/></td> </tr> <tr> <td>10th &amp; 12th Marksheet</td> <td><input type="button" value="View"/></td> </tr> <tr> <td>10th &amp; 12th Marksheet (PDF)</td> <td><input type="button" value="View"/></td> </tr> <tr> <td>10th &amp; 12th Marksheet (Image)</td> <td><input type="button" value="View"/></td> </tr> <tr> <td>10th &amp; 12th Marksheet (PDF &amp; Image)</td> <td><input type="button" value="View"/></td> </tr> </table>	<b>Document Name</b>	<b>Action</b>	10th Marksheet	<input type="button" value="View"/>	12th Marksheet	<input type="button" value="View"/>	10th & 12th Marksheet	<input type="button" value="View"/>	10th & 12th Marksheet (PDF)	<input type="button" value="View"/>	10th & 12th Marksheet (Image)	<input type="button" value="View"/>	10th & 12th Marksheet (PDF & Image)	<input type="button" value="View"/>
<b>Student Name:</b> <input type="text" value="Ravi Kumar"/>	<b>Month of Birth:</b> <input type="text" value="02/2002"/>	<b>Grade:</b> <input type="text" value="B.A. Political Science"/>	<b>Date of Birth:</b> <input type="text" value="24/02/2002"/>																					
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<p><b>Parents Details</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><b>Father's Name:</b> <input type="text" value="Rajesh Kumar"/></td> <td style="width: 33%;"><b>Father's Occupation:</b> <input type="text" value="Business"/></td> </tr> <tr> <td><b>Mother's Name:</b> <input type="text" value="Smita Kumar"/></td> <td><b>Mother's Occupation:</b> <input type="text" value="Business"/></td> </tr> </table>		<b>Father's Name:</b> <input type="text" value="Rajesh Kumar"/>	<b>Father's Occupation:</b> <input type="text" value="Business"/>	<b>Mother's Name:</b> <input type="text" value="Smita Kumar"/>	<b>Mother's Occupation:</b> <input type="text" value="Business"/>	<p><b>Upload Documents</b></p> <p><input type="button" value="Choose files"/> <input type="button" value="Remove files"/></p> <p><input type="button" value="Upload"/></p>																		
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<p><b>Attendance</b></p> <p>Days: <input type="text" value="10/02/2022"/> to <input type="text" value="10/02/2022"/></p> <p><input type="button" value="Add"/></p>																								
<p><b>Scrutiny Remark</b></p> <p><input type="text" value=""/></p> <p><input type="button" value="Save"/></p>																								
<p><b>Declaration</b></p> <p><input type="checkbox"/> I am a student of this institution and I am not a regular student of any other institution.</p> <p><input type="checkbox"/> I am not a regular student of any other institution.</p> <p><input type="checkbox"/> I am a regular student of this institution.</p> <p><input type="checkbox"/> I am a regular student of any other institution.</p>																								

**Print the History**

Sl No	Date	Department	Examine Name	Application No	Remark	Action	Religion	Marital Status
1	10/02/2022	Government of Maharashtra	B.A. Political Science	123456789	Regular	View	Hindu	Single

## College Principal Scrutiny Screen

Step 4 – Principal has to scrutiny forwarded applications and provides his approval or can revert back to clerk if find any issue

After application gets approved by principal it will move further for disbursement process. No Application will forward to department for Scrutiny

Scrutiny Portal

2018 Devendra Patil  
Principal  
Department: 12345

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Application Details

**Departmental Name:** Department of Education, Maharashtra

**Scheme Name:** Maharashtra State Education Scheme

**Application No:** 123456789

**Module Type:** New Applicant

**Personal Details**

<b>Full Name</b> Applicant Name	<b>Mobile Number</b> 97711 05387	<b>Email ID</b>	<b>Date Of Birth</b> 20/10/2015
<b>Gender</b> Male	<b>Age</b> 10	<b>Religion</b> Hindu	<b>Marital Status</b> Unmarried
<b>Applicant Cat Name</b> 123456789	<b>Parent / Guardian Mobile No.</b>	<b>Department Type</b>	

**Disbursement Status**

Application Status: Approved

Disbursement Status: Disbursed

Application Date: 20/10/2015

Disbursement Date: 20/10/2015

Application Amount: 10000

Disbursement Amount: 10000

Application Fee: 0

Disbursement Fee: 0

Application Status: Approved

Disbursement Status: Disbursed

Application Date: 20/10/2015

Disbursement Date: 20/10/2015

Application Amount: 10000

Disbursement Amount: 10000

Application Fee: 0

Disbursement Fee: 0

**Parents Details**

<b>Is Father Alive?</b> Yes	<b>Father Name</b> 123456789	<b>Is Father Satisfied?</b> Yes	<b>Is Mother Alive?</b> Yes
<b>Mother Name</b>	<b>Is Mother Satisfied?</b>		

**Attendance**

Application Status: Approved

Attendance Status: Approved

Application Date: 20/10/2015

Attendance Date: 20/10/2015

Application Amount: 10000

Attendance Amount: 10000

Application Fee: 0

Attendance Fee: 0

**Scrutiny Remark**

Application Status: Approved

Scrutiny Remark: Approved

Application Date: 20/10/2015

Scrutiny Remark Date: 20/10/2015

Application Amount: 10000

Scrutiny Remark Amount: 10000

Application Fee: 0

Scrutiny Remark Fee: 0

**Declaration**

Application Status: Approved

Declaration Status: Approved

Application Date: 20/10/2015

Declaration Date: 20/10/2015

Application Amount: 10000

Declaration Amount: 10000

Application Fee: 0

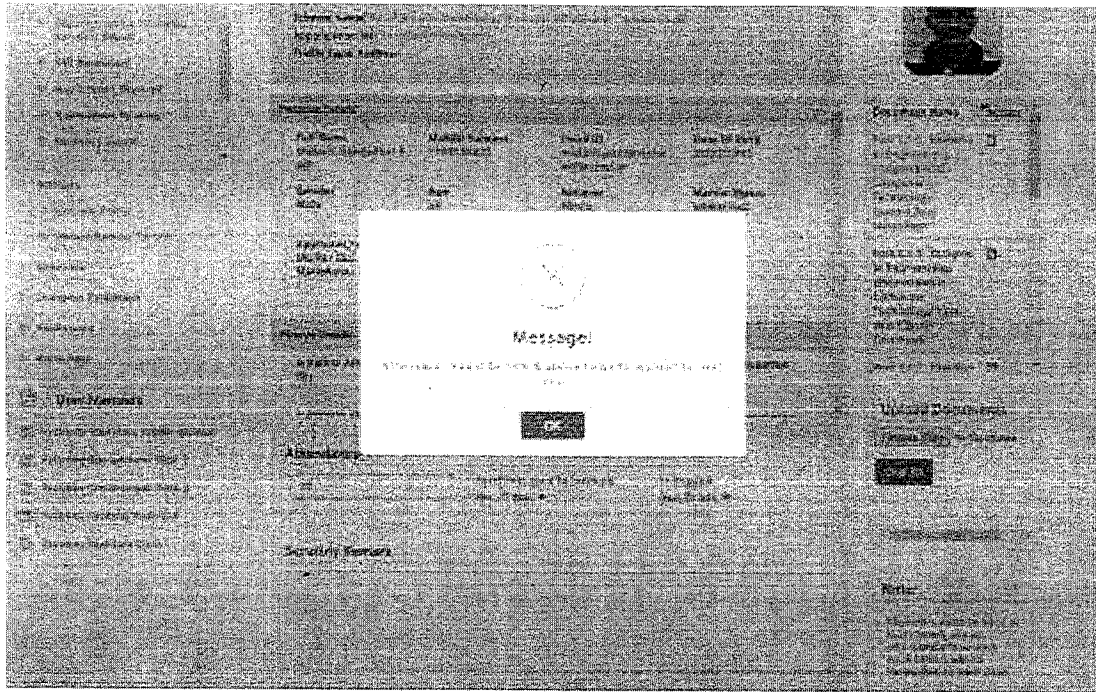
Declaration Fee: 0

**Scrutiny History**

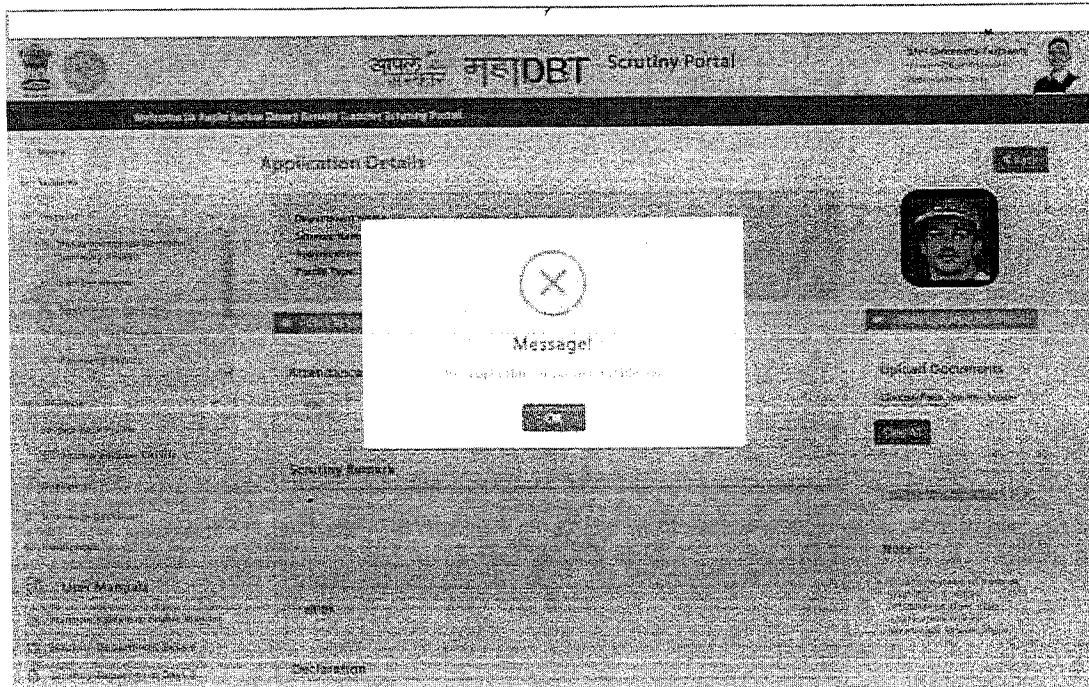
Sr No	User Name	Organization	Action State	Remark	Action Taken	Signature	Signature Documents
1	123456789	123456789	Approved	Application Approved	Approved	123456789	123456789

### College Principal Scrutiny Screen

College Principal cannot forward Application to further disbursement process if Attendance is below 50% .



If the Other component data is not provided by the University then, application cannot be approved, and message will display below



## Draft Minutes of DBT Review Meeting

28 February 2019

**Meeting Chaired by:**

Shri. SVR Srinivas, Principal Secretary, Government of Maharashtra

**List of Participants:**

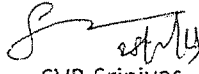
- i. Shri. J.P Gupta, Principal Secretary, VJNT, OBC & SBC Welfare Dept.
- ii. Shri. Sundar Bhulani, OSD, Directorate of Technical Education.
- iii. Shri Tushar Shinde, SPOC, Directorate of Medical Education and Research
- iv. Representatives, Directorate of Technical Education
- v. Representatives, Directorate of Medical Education
- vi. Representatives, Tribal Development Department
- vii. Shri Prasad Kolte, COO, MahaOnline
- viii. Shri. Prakash Jayaram, Partner, Ernst and Young
- ix. Shri Yashwant Sawant, Project Manager, MahaOnline.

Sr. No	Decisions Taken	Department / Agency	Timeline																																				
1	<p><b>Extension for Application Approval and Submission date:</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th colspan="3" style="text-align: center;">Last Dates for Application Submission and Approval</th> </tr> <tr> <th style="width: 25%;">Departments</th> <th style="width: 25%;">Application Submission Last Date</th> <th style="width: 50%;">Application Approval Last Date</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">DHE</td><td style="text-align: center;">01-Mar-19</td><td style="text-align: center;">15-Mar-19</td></tr> <tr><td style="text-align: center;">DTE</td><td style="text-align: center;">01-Mar-19</td><td style="text-align: center;">15-Mar-19</td></tr> <tr><td style="text-align: center;">DMER</td><td style="text-align: center;">01-Mar-19</td><td style="text-align: center;">15-Mar-19</td></tr> <tr><td style="text-align: center;">SED</td><td style="text-align: center;">01-Mar-19</td><td style="text-align: center;">15-Mar-19</td></tr> <tr><td style="text-align: center;">DOA</td><td style="text-align: center;">10-Mar-19</td><td style="text-align: center;">15-Mar-19</td></tr> <tr><td style="text-align: center;">MAFSU</td><td style="text-align: center;">10-Mar-19</td><td style="text-align: center;">15-Mar-19</td></tr> <tr><td style="text-align: center;">MCAER</td><td style="text-align: center;">10-Mar-19</td><td style="text-align: center;">25-Mar-19(TBD)</td></tr> <tr><td style="text-align: center;">VJNT, OBC, SBC</td><td style="text-align: center;">01-Mar-19</td><td style="text-align: center;">15-Mar-19</td></tr> <tr><td style="text-align: center;">SISA</td><td style="text-align: center;">10-Mar-19</td><td style="text-align: center;">15-Mar-19</td></tr> <tr><td style="text-align: center;">Tribal</td><td style="text-align: center;">10-Mar-19</td><td style="text-align: center;">15-Mar-19</td></tr> </tbody> </table> <p>After 15<sup>th</sup> March the application pending in the department and the institute will be flushed out automatically by the system.</p>	Last Dates for Application Submission and Approval			Departments	Application Submission Last Date	Application Approval Last Date	DHE	01-Mar-19	15-Mar-19	DTE	01-Mar-19	15-Mar-19	DMER	01-Mar-19	15-Mar-19	SED	01-Mar-19	15-Mar-19	DOA	10-Mar-19	15-Mar-19	MAFSU	10-Mar-19	15-Mar-19	MCAER	10-Mar-19	25-Mar-19(TBD)	VJNT, OBC, SBC	01-Mar-19	15-Mar-19	SISA	10-Mar-19	15-Mar-19	Tribal	10-Mar-19	15-Mar-19	<p>All Departments All Institutes SI</p>	
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Sr. No	Decisions Taken	Department / Agency	Timeline
2.	<p><b>Second Instalment Flow Points:</b></p> <ul style="list-style-type: none"> <li>• For second instalment, disbursement should start at once from 7th March 2019. SI should go live by 7th March 2019 positively for 2nd instalment.</li> <li>• College clerk will enter the attendance of last/previous semester and forward it to the principal only if attendance is greater than 50% otherwise it cannot be forwarded and after application got approved by principle it will be directly visible to DDO for its disbursement process.</li> <li>• If in case of any updation in fee details of any colleges allotment will be done again for their respective students.</li> <li>• A document will be shared from MahaOnline detailing the second instalment flow to all the stakeholders involved in the process via: <ul style="list-style-type: none"> <li>i. Email to Institutes</li> <li>ii. Notifications on Portal and Institute Logins</li> </ul> </li> <li>• Respective Educational Departments to communicate to the institutes about the Second Instalment flow.</li> </ul>	SI All Institutes. All Department.	
3	<p><b>District Change Discussion:</b></p> <ul style="list-style-type: none"> <li>• Some colleges have updated wrong district in their college profile, because of which their applications are been rejected from the districts offices.</li> <li>• In such cases the respective district officers should coordinate with the other district's office and facilitate the scrutiny of their applications.</li> <li>• Departments to facilitate the same.</li> </ul>	All Departments	
4	<p><b>Merit Scheme Allotment:</b></p> <ul style="list-style-type: none"> <li>• The merit schemes of the departments will be allotted after 15<sup>th</sup> March 2019, when the submission and approval of the applications.</li> </ul>	All departments having Merit Scheme.	
5	<p><b>Other Fee Data Related Discussed Points:</b></p> <ul style="list-style-type: none"> <li>• The other fee data has still not been received from the following universities: <ul style="list-style-type: none"> <li>i. Update the list</li> </ul> </li> <li>• DHE/DMER to ensure that the data is shared with MahaOnline as early as possible.</li> </ul>	SI DHE DMER	
6.	<p><b>Regarding release of funds for Scholarship on BDS:</b></p> <ul style="list-style-type: none"> <li>• Many departments which are a part of Maharashtra DBT have still not received their budget allocated to them.</li> <li>• Higher and Technical Education Departments requested that funds made available for scholarship on 31, Grant.in-aid (Non-Salary) object in this financial year shall be released 100%</li> </ul>	Finance Department All DDO	

Sr. No	Decisions Taken	Department / Agency	Timeline
	<p>urgently on BDS so that, the departments should not face any difficulty in submitting the bills to the treasury.</p> <ul style="list-style-type: none"> <li>• Every Departments DDO to ensure that they have funds in their scheme specific account for their second instalment.</li> </ul>		
7.	<p><b>Course Master VJNT Department:</b></p> <ul style="list-style-type: none"> <li>• The department of VJNT has taken a decision that no more courses will be mapped to their schemes for this financial year.</li> </ul>	VJNT	
8.	<p><b>Migration of Students:</b></p> <ul style="list-style-type: none"> <li>• Migration of students form one institute to another to be taken up at the end of the disbursement cycle.</li> </ul>		

  
 SVR Srinivas  
 Principal Secretary  
 Government of Maharashtra